

Recovery Act National PAL Mentoring Program Subgrant

1. National Association of Police Athletic Leagues - 2009 ARRA Mentoring Progr...

Thank you for your interest in National PAL's 2009 ARRA National Mentoring Program. You are about to begin the Application for Funding. Before beginning the application, please make sure you have the following information.

Thank you for your interest in the 2009 National PAL American Recovery and Reinvestment Act Mentoring Grant Program. The following questions will serve as your application for funding. Please note that all information submitted must be accurate to the best of your knowledge. If the information submitted is found to be inaccurate, National PAL reserves the right to take corrective action, which could result in the rescinding of your subgrant agreement if awarded under false pretense.

It is recommended that you review and prepare the information that you will be providing in the application before you sit down to submit. If you do not already have a copy of the application, you may obtain one from the Members section of www.NationalPAL.org.

Recovery Act (ARRA) National PAL Mentoring Program
Announcement and Description

Organization: National Association of Police Athletic/Activities Leagues, Inc. (National PAL)

Funding Opportunity Title: Recovery Act National PAL Mentoring Program

Source of Funding: Department of Justice, Office of Justice Programs;

Office of Juvenile Justice and Delinquency Prevention

Federal Grant Award Number: 2009-SC-B9-0162

CFDA No: 16.808

Deadline for Application: Sunday, December 13, 2009, 11:45 pm Eastern Time (Technical Assistance is available Monday through Friday 9AM - 5PM EST)

Subaward Announcements: January 2010

Funding Opportunity Description: The National Association of Police Athletic/Activities Leagues, Inc. (National PAL) announces the availability of grant funds for subgrants to the support Recovery Act National PAL Mentoring Program.

The Recovery Act National PAL Mentoring Program will implement a structured youth mentoring program that strengthens and expands mentoring and dropout prevention services to at-risk/high-risk youth populations through PAL Chapters. Mentors and mentees will participate in positive youth development activities through PAL Chapters, providing greater opportunities for individual/group mentoring and academic achievement.

Award Information: Approximately 135 subgrants will be awarded in the amount of up to \$24,670 each. Subgrants will be distributed based on DOJ grant requirements. Funding will be used for allowable program expenses and must include costs related to the hiring of new employees and/or retaining individuals who will serve as Mentor Program Coordinators for a minimum of 896 hours over the 13 month grant period. Funds will be awarded as reimbursement subgrants.

Eligible Applicants

Eligible applicants are existing member PAL Chapters in good standing

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REQUIREMENTS OF SUBGRANT:

Recovery Act Funding - PAL Chapter must employ and/or retain at least one individual who will serve as Mentor Program Coordinator: (Create a new job or a job that is being retained, or prevented from being eliminated, or reinstated (job that was eliminated within the last 12 months that is reinstated). (A job can include full-time, part-time, contractual, or other employment relationship). The Mentor Program Coordinator will direct, implement and supervise the local Mentoring Program. The Mentor Coordinator will be required to be paid with this Recovery Act funding. The Mentor Coordinator position must be employed for and paid from this subgrant for a minimum of 896 hours (.40 FTE) for the 13 month period. Documentation will be required to prove that this position and funding was used to newly hire, retain or reinstate the personnel for the position of Mentor Coordinator.

- Conduct a local Mentoring Program, detailed at implementation trainings
- Hire Mentor Program Coordinator within 30 days of award notice
- Chapters are required to implement dropout prevention curriculum, detailed at implementation trainings
- Chapters must implement program provided to youth during non-school hours
- Mentor Program Coordinator must attend two mandatory National PAL Implementation trainings
- Mentor Coordinator to participate in bi-monthly technical assistance conference calls
- Identify and serve a minimum of 40–50 mentees, at-risk and/or high risk, upper elementary to middle school age youth through proactive outreach
- Identify, recruit, screen and train a minimum of 15-20 volunteer adult/peer mentors to establish mentor relationships
- Conduct background checks on volunteer mentors
- Match youth mentees with trained volunteer adult/peer mentors from the community. Match ratio: Mentor to Mentee ratio - 1:1, maximum 1:3
- Mentors and mentees to meet individually and/or in a group setting, a minimum of one time per week for Months 3 through 13 of the subgrant period
- Conduct local orientation and trainings for mentors and mentees
- Chapters must form collaborative relationships with community organizations, defined by a formal agreement
- Conduct outreach to schools, social and juvenile services, youth detention facilities, recreation centers and other youth serving organizations
- Assess and track mentees behavioral and attitudinal changes
- Track number of youth who offend or reoffend during/after involvement in the program
- Awarded chapters will extend in-kind contributions, such as facility usage, including space, utilities and supplies
- Law enforcement commitment
- Prepare and submit required reporting data through online tracking systems
- Awarded chapters must maintain current National PAL membership status throughout subgrant period
- Awarded chapters must provide adequate liability coverage on a comprehensive basis, in effect throughout the subgrant period. The subgrantee will provide adequate written proof of insurance when requested by National PAL

Matching Fund Requirements:

There are no matching fund requirements for this grant.

BUDGET

Applicants are required to submit a Budget Summary with the application. Expenses for the hiring of the Mentor Coordinator are mandatory, as Recovery Act funds are being utilized. A minimum of 896 working and paid hours for the Mentor Coordinator must be budgeted for the 13 month subgrant period. Mandatory costs related to travel to attend the two mandatory implementation trainings are \$2851 (Travel) and the purchase of the drop-out prevention CD series \$300 (Supplies) must be incorporated into Chapter's budget. If awarded, a budget detail and narrative will be required within 14 days of award.

This is a competitive grant opportunity.

Your chapter's contact will receive a link and password via email, to access the online application. If your chapter does not receive this information, send an email to: grants@nationalpal.org with your chapter's name, contact name, and email address.

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2. Chapter Information

Please answer the questions below to identify your PAL Chapter's location.

* 1. PAL Chapter Information:

PAL Chapter Name
State
Congressional District

* 2. Youth Served

Current Number of Youth Served

* 3. Person Submitting this Application:

First Name
Last Name
Title

* 4. Federal Identification Number:

Federal Identification Number

* 5. Mailing Address for Program Correspondence:

Mailing Address:
Mailing Address 2:
Mailing City:
Mailing State:
Mailing ZIP:

* 6. Physical Address of Facility. If your PAL Chapter does not have a facility, please supply the address for the location where the majority of your Chapters activities take place. (No P.O. Boxes):

Physical Address:
Physical Address 2:
Physical City/Town:
Physical State:
Physical ZIP:

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* 7. Physical Address for Courier/FedEx/UPS Delivery (No P.O. Boxes):

Address:

Address 2:

City/Town:

State:

ZIP:

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3. Program Contacts

Please enter the contact information for the individuals associated with this application. These individuals should be able to provide clarification about the application if National PAL should need further information.

* 1. Program Administrator Contact Information:

First Name	<input type="text"/>
Last Name	<input type="text"/>
Title	<input type="text"/>
Email Address	<input type="text"/>
Phone Number & Extension	<input type="text"/>
Fax Number	<input type="text"/>
Mailing Address 1	<input type="text"/>
Mailing Address 2	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
ZIP	<input type="text"/>

* 2. Fiscal Officer Contact Information:

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email Address	<input type="text"/>
Phone Number & Extension	<input type="text"/>
Name of Fiscal Agency, if not Applicant	<input type="text"/>

* 3. Alternate Contact Information:

First Name	<input type="text"/>
Last Name	<input type="text"/>
Phone Number & Extension	<input type="text"/>

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4. Statement of Need

Please answer the following questions as they pertain to the current situation in your community and at your Chapter.

- * 1. Statement of Need: Provide your Chapter's OJJDP Community Disadvantage Index (CDI) score (Using Socioeconomic Mapping and Resource Topography (SMART) system) and/or demonstrate other significant risk factors such as: high rates of delinquency, household earnings, number of parents per household, the number of children not enrolled in school, and school dropout rates. (300 Word Limit) (20 Points)**

(Applicants can query OJJDP's Socioeconomic Mapping and Resource Topography (SMART) system to determine program placement in a community facing significant need. The SMART system is at <http://smart.gismapping.info>)

- * 2. Describe in detail how the economic climate has impacted your community and your programs. (250 Word Limit) (20 Points)**

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5. Mentoring Program Project Plan

Please use your responses to the questions below to describe your plan for a mentoring program as a response to the circumstances you detailed on the previous page.

- * 1. Total projected number of youth mentees to be served by your Chapter's Recovery Act Mentoring Program (minimum of 40-50 mentees)**

Proposed number of youth mentees

- * 2. Total number of volunteer adult and peer mentors anticipated to be recruited for Recovery Act Mentoring Program (minimum of 15-20 volunteer mentors):**

Proposed Adult Mentors

Proposed Peer Mentors

- * 3. How will your Chapter recruit adult and peer mentor volunteers? (250 Word Limit) (25 Points)**

- * 4. Describe how Law Enforcement will be involved in your Mentoring Program. (250 Word Limit) (10 Points)**

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*** 5. Sustainability: Can your Chapter sustain this program after the close of the grant cycle? (Yes or No). If so, how? (250 Word Limit) (10 Points)**

*** 6. Can your Chapter hire a Mentor Program Coordinator and begin implementing the Mentoring Program within 30 days of award notice date from National PAL? (Yes or No) (5 Points)**

Yes

No

If yes, please specify

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6. Budget

On this page your Chapter will submit a Budget Summary for the proposed mentoring program. If your Chapter is awarded funds, you will be required to submit a full budget within 14 of the date of the Award Notice.

Budget Summary (10 Points)

Funds will be awarded as reimbursement sub-grants.

If awarded, your chapter must be able to submit a Budget Detail and Narrative within 14 days of the date of the Award Notice.

Maximum subgrant funding is \$24,670, which MUST include:

- Costs related to the hiring of new employees and/or retaining individuals who will serve as Mentor Program Coordinators for a minimum of 896 hours (.40 FTE) for the 13 month sub-grant period.(A job can include full-time, part-time, contractual, or other employment relationship)
- Travel expenses of \$2,851 for the attendance to two mandatory implementation trainings (Travel)
- \$300 for the purchase of the drop-out prevention CD series (Supplies)

This grant funding is Recovery Act Funding: Which must be used to create a new job or retain a job, prevent a job from being eliminated, or reinstate a job that was eliminated within the last 12 months.

The program's budget must be directly related to the services to be provided and identified in the program proposal. Round all figures to the nearest dollar. Refer to the Federal cost principles at <http://www.whitehouse.gov/omb/circulars/index.html> for information on allowable costs in Federal grants.

The following expenses will not be paid for with grant funds:

Audit expenses \$1,000 or more, Construction, Decorative Items for Office or Home, Entertainment for Guests/Dignitaries, Lobbying, Meals (except on field trips or approved student day program), Program evaluation, Refreshments (except nutritious snack for youth), Remodeling, Vehicles, Weapons and ammunition

*** 1. Budget Summary: (for categories that you do not plan to utilize, please place a zero in the box.)**

A. Personnel	<input type="text"/>
B. Fringe Benefits	<input type="text"/>
C. Travel	<input type="text"/>
D. Equipment	<input type="text"/>
E. Supplies	<input type="text"/>
F. Contracts/Consultants	<input type="text"/>
G. Other	<input type="text"/>
H. Total	<input type="text"/>